

**Grace's Marketplace East LLC  
EMPLOYMENT APPLICATION**



Name (Last)	Name (First)	Date
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Home Address	City	State	Zip Code
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Home Telephone ( )	Mobile Phone ( )	Work Phone ( )	May we contact you at work? <input type="checkbox"/> YES <input type="checkbox"/> NO
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Social Security Number:	Email:
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Position Applying For:	Date Available:	Are you interested in (check all that apply): <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal
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Days and Hours Available:						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Are you 18 years or older? (No one under the age of 16) <input type="checkbox"/> YES <input type="checkbox"/> NO	How were you referred to us?
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**EDUCATION**

Type of School	Name & Location	Degree/ Area of Study	Number of Years Attended	Graduated (Circle One)
High School				YES or NO
College				YES or NO
Graduate School				YES or NO
Other				YES or NO

**US MILITARY SERVICE**

Branch of Service	Technical Specialization	Rank Attained

**LEGAL AGREEMENT**

Are you legally authorized to work in the United States? YES or NO  
(Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Acts of 1986)

Were you ever discharged by any company? YES or NO IF YES, give name of company: \_\_\_\_\_

Reason for discharge: \_\_\_\_\_

Have you ever been convicted of or plead guilty to a misdemeanor at any time within the past 5 years? YES or NO  
Reason for charge: \_\_\_\_\_

Have you ever been convicted of or plead guilty to a felony within the past 5 years? YES or NO  
Reason for charge: \_\_\_\_\_  
(A conviction will not necessarily disqualify an applicant from employment)

**Federal, State, and local laws prohibit discrimination based on race, color, sex, religion, sexual orientation, national origin, ancestry, age, physical or mental disability the does not affect ability to perform essential job functions with or without reasonable accommodation, or any other protected status not listed in this statement. Your application will be considered in full accord with applicable legal requirements.**



**EMPLOYMENT HISTORY**

**FORMER EMPLOYERS – List below current and last three employers, starting with the most recent one first. Please include any non-paid/volunteer experience which is related to the job you are applying for. Please complete even if you provide a resume.**

<b>From</b>	<b>Employer Name &amp; Address</b>	<b>Amount Paid</b>	<b>Position</b>	<b>Reason for Leaving</b>
		<b>Starting</b> _____		
<b>To</b>		<b>Ending</b> _____		
		<b>Hours Per Week</b> _____		

**Duties Performed**

<b>Supervisor Name</b>	<b>Phone Number</b>	<b>May we contact?</b>
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<b>From</b>	<b>Employer Name &amp; Address</b>	<b>Amount Paid</b>	<b>Position</b>	<b>Reason for Leaving</b>
		<b>Starting</b> _____		
<b>To</b>		<b>Ending</b> _____		
		<b>Hours Per Week</b> _____		

**Duties Performed**

<b>Supervisor Name</b>	<b>Phone Number</b>	<b>May we contact?</b>
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		<b>Starting</b> _____		
<b>To</b>		<b>Ending</b> _____		
		<b>Hours Per Week</b> _____		

**Duties Performed**

<b>Supervisor Name</b>	<b>Phone Number</b>	<b>May we contact?</b>
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**REFERENCES – Give below the names of 3 professional references, whom you have known at least one year.**

Name	Phone Number	Business	Years Acquainted
1.			
2.			
3.			

I hereby authorize Grace's Marketplace East LLC to thoroughly investigate my background, references, employment records, and any other matter related to my suitability for employment. I understand that misrepresentation or omission of facts may result in the rejection of this application, or if hired, discipline up to or including dismissal. I understand that filling out this form does not obligate Grace's Marketplace to hire me.

Date: \_\_\_/\_\_\_/\_\_\_ Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_